



Attendance Policy

Cancellation/Missed Visit Policy:

- Please call our direct line: (803) 329-9500 within **24 hours** in advance or as soon as possible if you need to cancel your appointment.
- If you miss your appointment, please call your therapist for possible rescheduling.
- Please talk to your therapist regarding scheduling/attendance concerns (such as transportation issues).
- Your child will be **placed on hold** from therapy for the following reasons:
 1. Your child misses **3 or more** scheduled therapy sessions within a **60 day** period and have not re-scheduled at least 3 sessions.
 2. Your child has **2** no call/no show missed appointments.
 3. Your child is more than 10 minutes late for **3 visits** within a **60 day** period.

***If any of the above occurs, your child will be placed on hold until another time becomes available.*

After the first no call/no show visit, the therapist will attempt to call you. If you do not return the call **within 3 business days** to confirm your next visit, your child will be placed on hold until another time becomes available.

Parent/Guardian Supervision Policy:

Our liability insurance requires that any child under the age of 18 **MUST** have a parent or guardian on premises at all times during therapy sessions.

Illnesses/Sickness:

In consideration of other children and your therapist, **please do not bring your child to therapy or accept therapy services if they have any of the following:**

- Fever of 100 degrees or higher within the last 24 hours
- Vomiting
- Diarrhea
- Head Lice
- Other infectious illnesses (ie. Strep throat, Pink eye, RSV, MRSA, Chicken Pox, etc)
- At least 24 hours after your child has started an antibiotic from the doctor

If you are unsure if you should bring your child to therapy or receive services, please call your therapist.

Inclement Weather Policy:

In the event of inclement weather, please check your local weather channel or our website for closure details.

Thank you for reviewing and accepting our attendance policy. We look forward to working with you and your child!

Parent/Guardian Signature

Date